



## Grant Application Fiscal Sponsorship Agreement

This form is only needed when a grant applicant is using a “fiscal sponsor” - an organization or party that will be responsible for receiving and managing grant dollars on behalf of the applicant. An applicant will need a fiscal sponsor when the applicant is neither a 501(c)(3) or section 170(b) unit of government. *An example of a fiscal sponsor is when the City of XYZ is accepting and managing money on behalf of City XYZ’s Parks and Recreation Department (applicant).*

**Fiscal Sponsor/Legal Applicant:** \_\_\_\_\_

**Fiscal Sponsor/Legal Applicant’s IRS Tax ID#:** \_\_\_\_\_

**Fiscal Sponsor Address:** \_\_\_\_\_

**Fiscal Sponsor Phone:** \_\_\_\_\_

**Fiscal Sponsor Email:** \_\_\_\_\_

**Applicant/Sponsored Organization:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Fiscal Sponsor/Legal Applicant**, hereafter referred to as **the Sponsor**, has agreed to serve as a fiscal/program sponsor for the **Applicant**, the organization conducting the project, hereafter referred to as the **Sponsored Organization**, as outlined in the attached application and supporting materials.

The Board of Directors of **the Sponsor** has passed a resolution adopting the **Sponsored Organization’s** project as a program or project consistent with the Sponsor’s purpose and mission. The Sponsored Organization’s financial activities will be accounted for as a program of the Sponsor for IRS auditing and financial reporting purposes.

Since the **Sponsored Organization** is *not* recognized by the IRS as a charitable tax-exempt entity, the **Sponsor** must exercise full control over the Sponsored Organization’s financial administration, management and disbursement of funds resulting from this grant application. **The Sponsor** has delegated:

\_\_\_\_\_ (name of person/s) as responsible for fulfilling of these accounting and reporting functions subject to the ultimate authority of the Board of Directors of the Sponsor. The Sponsor is responsible for ensuring completion of timely reports and submission of necessary financial statements to the Warren County Philanthropic Partnership’s Administrative Office. Failure to ensure timely reporting on behalf of the Sponsored Organization/Sponsor will also result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended, and the final report has been submitted and accepted.

We agree to the terms stated above in this agreement:

\_\_\_\_\_  
*Legal Applicant/Fiscal Sponsor Representative Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Printed Name*